



Secretaries, Except Legal, Medical, and Executive

Education programs are listed by location.

Anchorage

Administrative Assistant and Secretarial Science General, Cer	Alaska Computer Essentials
Office Management & Technology, AAS	University of Alaska Anchorage

Barrow

Office Administration, AAS	Ilisagvik College
Office Administration I, Cer	Ilisagvik College
Office Administration II, Cer	Ilisagvik College

Bristol Bay

Office Management & Technology, CT2	University of Alaska Fairbanks
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Chukchi

Office Management & Technology, AAS	University of Alaska Fairbanks
Office Management & Technology, CT2	University of Alaska Fairbanks

Interior-Aleutians

Office Management & Technology, AAS	University of Alaska Fairbanks
Office Management & Technology, CT2	University of Alaska Fairbanks

Juneau

Office Skills and Computer Training, Cer	SERRC Alaska Vocational Institute
Essential Office Skills: Business English & Writing, Cer	Vocational Training & Resource Center
Essential Office Skills: Complete Office Skills Training, Cer	Vocational Training & Resource Center

Kenai

Office Digital Media, OEC	University of Alaska Anchorage
Office Management & Technology, AAS	University of Alaska Anchorage

Kodiak

Office Digital Media, OEC	University of Alaska Anchorage
Office Management & Technology, AAS	University of Alaska Anchorage
Office Management & Technology, CT2	University of Alaska Anchorage
Word/Info Processing, CT1	University of Alaska Anchorage

Kotzebue

Administrative Assistant and Secretarial Science, General	Alaska Technical Center
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Kuskokwim

Office Management & Technology, AAS	University of Alaska Fairbanks
Office Management & Technology, CT2	University of Alaska Fairbanks

Mat-Su

General Clerical, CT1	University of Alaska Anchorage
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Office Digital Media, OEC	University of Alaska Anchorage
Office Management & Technology, AAS	University of Alaska Anchorage
Word/Info Processing, CT1	University of Alaska Anchorage

Northwest

Office Management & Technology, AAS	University of Alaska Fairbanks
Office Management & Technology, CT2	University of Alaska Fairbanks

PWSCC

Office Management & Technology, AA	University of Alaska Anchorage
Office Management & Technology, AAS	University of Alaska Anchorage
Office Management & Technology, CT1	University of Alaska Anchorage
Office Management & Technology, CT2	University of Alaska Anchorage

Seward

Business & Office Technology, Cer	Alaska Vocational Technical Center
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Tanana Valley

Office Management & Technology, AAS	University of Alaska Fairbanks
Office Management & Technology, CT2	University of Alaska Fairbanks

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section
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